

# Artificial Intelligence Policy



## Purpose

At London Christian School, we embrace Artificial Intelligence (AI) as a powerful tool to enhance learning, foster creativity, and increase efficiency. This policy ensures that AI is used responsibly, ethically, and under human oversight in our primary school environment.

## AI in Learning

We approach AI with curiosity and caution. While we are excited to explore the benefits of this new technology, we are committed to safeguarding the well-being of both students and staff. AI will support, but never replace, human teaching, critical thinking, or social interactions. We will regularly evaluate its use to ensure positive outcomes in learning and ensure students are kept safe.

## Staff Use

Staff can use AI platforms to assist in their work, but they are responsible for the output and how it is used.

AI could be used in a variety of ways including:

- Providing personalised learning support ideas for a special needs student
- Assisting in planning and administrative tasks
- Giving ideas to foster creativity
- Creating scaffolding or extension tasks based on a learning intention
- Analysing assessment data and identifying knowledge gaps
- Rewording a document

## Student Use

Direct student use of AI will be limited to approved, embedded tools like Canva, and will always be supervised by teachers during lessons.

Occasionally, teachers may use AI resources for whole-class activities, such as “hot seating” a historical character, ensuring that content is age-appropriate through careful prompting.

Students will continue to receive regular lessons on internet safety, ensuring they understand the importance of not entering personal information into AI and how to navigate uncertain or unsafe content.

## Safeguarding AI Use

**Transparency:** The use of AI in learning will be communicated clearly and openly.

**Data Protection:** Staff and pupils will be made aware that any information inputted into an AI generative platform is no longer secure and could be misused.

**Safeguarding:** the use of artificial intelligence will align with the principles covered in our computing and internet safety policies and Keeping Children Safe in Education. An Acceptable Use Agreement is signed by both students and staff at the start of each academic year.

**Appropriacy:** Teachers will ensure that the use of AI is age-appropriate and relevant to learning.

**Monitoring:** The use of AI by children will be monitored carefully by teachers similarly to other internet usage. Monitoring software 'SurfProtect' is used to track and prevent misuse.

**Teaching:** Children will be taught about safety in using AI alongside other regular internet safety lessons.

**Ethical use:** Children will be taught about intellectual property and plagiarism.

**Reporting:** Incidents will be directly reported to the Safeguarding Lead.

This policy ensures that AI is integrated into our educational environment responsibly, providing a safe, fair, and enriching experience for all.

Approved by the Board of Governors: May 2025

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